

managing risk with responsibility

Aston A. Henry, Supervisor Telephone: 754 321-1900 Risk Management Department Fax: 754 321-1917

September 11, 2012 Signature on Fil		For Custodial Supervisor Use Only				
TO:	Katherine Good, Principal			Custodial Issues Addressed		
	Coconut Creek Elementary Sci	hool		Custodial Issues Not Addressed		
FROM:	Robert Krickovich, Coordinato Facilities Design and Construct	· '				
SUBJECT:	Indoor Air Quality (IAQ) Asset	ssment				

On September 6, 2012, I conducted an assessment at **Coconut Creek Elementary School**. Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1907.

cc: Directors, School Performance & Accountability
Shelley Meloni, Executive Director, Facilities Design and Construction
Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division
Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division
Aston Henry, Supervisor, Risk Management
Sonja Coley, Senior Project Manager, Facilities Design and Construction
Broward Teachers Union
Federation of Public Employees

RK/tc Enc.

IAQ Assessment

Coconut Creek Elementary

Evaluation Date September 6, 2012

Time of Day

1:45

Outdoor Conditions Temperature 85.1	Relative	Humidity _	66.4	Ambient (CO2 4	96
Fish Temperature Range Relative Hum 228 74.4 72 - 78 55.2	 i	tange - 60% [co ² 1813		0 >	20
Noticeable Odor No Visible water da staining? Ceiling 2' X 4' Lay in No		Visible mic growth		Amou material	unt of affected	
Walls Tack Board No		No	_]			
Floor 12" x 12" Vinyl No		No]			
Ceiling Clean Yes HVAC Su Grills Cle		Yes		HVAC R Grills C		Yes
Walls Clean Yes Inside of Flooring Clean Yes Duct Clea		N/A		Inside o Duct Cle	f Return ean	N/A
Room Surfaces Yes Ceiling a Grills Clean		N/a				
Trash Removed Yes Exhaust Fans	Working	Yes		Unapproved Cl Cleaners in Ro		Yes
Signs of Pests No Drain To Room Cluttered No Food if Stored in Sealed Contain		Yes		Air Fresheners No in Room		
Mechanical Equipment Location Ceiling Mounted Far Filters Installed Properly Yes Filter Condensate Pan Clean N/A Cooling Co	s Clean	Yes N/A		Mechanical Roo		N/A N/A
Fresh Air Intake Location Pollutant Sources Near Air Intake			V	Fresh Air Int of Obstructi		
Observations CO2 slightly elevated - Standing water on counter top right - and Isopropyl Alcohol, Old English Furniture Po					sink and t	o the
Corrective Actions to be Completed by Site Based St	aff_	Correct	ive Actio	ons to be Comple	eted by PF	90
Remove all non-approved chemicals from room		Repa	air HVAC	to reduce CO2	levels	▼
	▼					▼
	▼					▼
	 ▼					▼
	 ▼ 					▼
	 					▼